materials duplicated for distribution for no charge as provided in paragraph (c) of this section. Postal fees in excess of domestic first class postal rates as are necessary for transmittal of copies will be added to the per-page fee specified unless stamps or stamped envelopes are furnished with the request.

- (c) No charge need to be made for furnishing:
- (1) Unauthenticated copies of any rules, regulations, or decisions of general import,
- (2) Copies to agencies which will aid in the administration of the Davis-Bacon and related acts,
- (3) Copies to contractor associations and labor organizations for general dissemination of the information contained therein, and
- (4) Only occasionally unauthenticated copies of papers and documents.

§ 7.16 Filing and service.

- (a) Filing. All papers submitted to the Board under this part shall be filed with the Executive Director of the Administrative Review Board, U.S. Department of Labor, Washington, DC 20210.
- (b) Number of copies. An original and four copies of all papers shall be submitted.
- (c) Manner of service. Service under this part shall be by the filing party or interested person, service may be personal or may be by mail. Service by mail is complete on mailing.
- (d) Proof of service. Papers filed with the Board shall contain an acknowledgement of service by the person served or proof of service in the form of a statement of the date and the manner of service and the names of the person or persons served, certified by the person who made service.

§7.17 Variations in procedures.

Upon reasonable notice to the parties or interested persons, the Board may vary the procedures specified in this part in particular cases.

§ 7.18 Motions; extensions of time.

(a) Except as otherwise provided in this part, any application for an order or other relief shall be made by motion for such order or relief. Except when made orally before the Board, motions shall be in writing and shall be accompanied by proof of service on all other parties or interested persons. If a motion is supported by briefs, affidavits, or other papers, they shall be served and filed with the motion. Any party or interested person, as the case may be, may respond to the motion within such time as may be provided by the Board

(b) Requests for extensions of time in any proceeding as to the filing of papers or oral presentations shall be in the form of a motion under paragraph (a) of this section.

PART 8—PRACTICE BEFORE THE ADMINISTRATIVE REVIEW BOARD WITH REGARD TO FEDERAL SERVICE CONTRACTS

Subpart A—Purpose and Scope

Sec.

8.1 Purpose and scope.

Subpart B—Review of Wage Determinations

- 8.2 Who may file petitions of review.
- 8.3 When to file.
- 8.4 Contents of petition.
- 8.5 Filing of wage determination record.
- 3.6 Disposition by the Administrative Review Board.

Subpart C—Review of Other Proceedings and Related Matters

- $8.7~{\rm Review}$ of decisions in other proceedings.
- 8.8 Filing of administrative record.
- 8.9 Disposition by the Administrative Review Board.

Subpart D—General Procedural Matters

- 8.10 Filing and service.
- 8.11 Presentations of other interested persons.
- 8.12 Intervention; other participation.
- 8.13 Right to counsel.
- 8.14 Consolidations.
- 8.15 Motions; extensions of time.
- 3.16 Oral proceedings.
- 8.17 Decision of the Board.
- 8.18 Public information.
- 8.19 Equal Access to Justice Act.

AUTHORITY: Secs. 4 and 5, 79 Stat. 1034, 1035, as amended by 86 Stat. 789, 790, 41 U.S.C. 353, 354; 5 U.S.C. 301; Reorg. Plan No. 14 of 1950, 64 Stat. 1267, 5 U.S.C. Appendix; 76 Stat. 357–359, 40 U.S.C. 327–332.